

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

January 26, 2015

The Board of Barton County Commissioners convened this 26th day of January 2015, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District, Chairman

Homer Kruckenberg, Commissioner, 2nd District

Don Davis, Commissioner, 3rd District

Alicia Straub, Commissioner, 4th District

Jennifer Schartz, Commissioner, 5th District (Chairman Pro-Tem)

Donna Zimmerman, County Clerk

Richard Boeckman, County Counselor/Administrator

I. OPENING BUSINESS:

Commissioner Schremmer called the meeting to order at 9:00 A.M.

Commissioner Schartz moved to approve the agenda.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

Commissioner Schartz moved to approve the minutes of the January 12, 2015 and the January 20, 2015 Regular Meetings.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS: 13th Month - Second:

-An Accounts Payable Register for the 13th Month (Second), 2014, will be submitted to the Commission. Thirteenth month expenditures include any unpaid bills for a product, service, or utility that has actually been received in 2014.

Commissioner Schartz moved to approve the 13th Month Expenditures for 2014, dated January 26, 2015 and authorize the Chairman to sign on behalf of the Commission.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

III. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of January 12, 2015, and ending January 26, 2015.

Commissioner Straub moved that we approve the appropriations for January 12th to January 26th and authorize the Chairman to sign on behalf of the Commission.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

IV. OLD BUSINESS:

There was no old business.

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V. NEW BUSINESS:

A. RESOLUTION 2015-05: Establishing Commission Districts for Barton County, Kansas, and Rescinding Resolution 2009-04, Same, Adopted February 2, 2009:

-At least once every three years, the Commission shall review districting to assure that each of the five is as compact and equal in population as possible. As updated population figures do not show a significant change, it is suggested that the districts remain as is.

Donna Zimmerman, County Clerk, said there are no new good population numbers at this time. The numbers available are from the 2010 Census. Zimmerman recommended adoption of Resolution 2015-05 with the same Commission Districts as in 2012.

First District	5,240
Second District	5,309
Third District	5,755
Fourth District	5,733
Fifth District	<u>5,637</u>
Total	27,674

Bj Wooding, Cartographer, said the only change she would see is a shift in the City of Great Bend, however, that requires the City to change their precincts.

Commissioner Davis moved to Adopt Resolution 2015-05, Establishing Commission Districts for Barton County, Kansas, and Rescinding ~~Resolution 2009-04, Same, Adopted February 2, 2009.~~ Commissioner Schartz seconded the motion.

Zimmerman and Wooding offered the following correction to the agenda:
Rescinding Resolution 2012-04

Commissioner Davis and Commissioner Schartz both agreed to amend the motion to read Resolution 2012-04 instead of Resolution 2009-04.
All voted aye. Motion passed.

B. COUNTY CLERK'S OFFICE: Postage Machine Lease Agreement:

-The current mailroom postage equipment lease will expire in May, 2015. It is not recommended for renewal as it does not produce an intelligent mail barcode (IMBP) needed to receive the commercial based pricing discount. Suggested for lease is a Pitney Bowes Connect+ 2000 Series that is IMBP compliant and can also produce E-Receipt on certified mail.

Donna Zimmerman, County Clerk, presented the details.

	Current Pitney Bowes	Pitney Bowes	Midwest Single Source
Commercial Based Pricing (IMPB Compliant)	No	Yes	Yes
E-Receipt on certified mail	No	Yes	Yes
Color Printer (eliminates custom envelopes)	No	Yes	No
Price (month)	\$748	\$650.60	603.08 first year 799.91 after first year
Price (60 month contract)	\$44,880	\$39,036	\$45,632.64

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- After Jan 25, 2015 USPS requires all parcels over 13oz to have an intelligent mail barcode (IMPB) in order to receive the commercial based pricing discount.
- The current postage machine does not have the capabilities to produce this barcode.
- E-Receipt on certified mail saves 1.30 for mail piece.

Chris Saenz, Voting Equipment Technician, said Pitney Bowes is the industry standard.

Commissioner Davis moved to approve the lease agreement with Pitney Bowes for a Connect+ 2000 Series postage machine for 60 months at a monthly rate of \$650.60. The price to be paid quarterly from the Courthouse General Account of the General Fund, Office Furniture and Equipment line, 001-18-6175. Commissioner Kruckenberg seconded the motion. All voted aye. Motion passed.

C. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes for 2014:

-Ms. Zimmerman will present a listing of Added / Abated / Escaped / Refunded Taxes for 2014. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following orders:

BATCH #2				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil	-224,757		-\$34,016.26	\$18,434.74
Personal Property	- 9,460		-\$ 1,454.74	\$ 1,004.37
Real Estate	- 11,228		-\$ 1,636.38	\$ 1,530.92
16/20 M Trucks	- 22,555		-\$ 3,030.12	\$ 1,771.57
State Assessed Utilities				
Special Assessments				
Grand Totals	-268,000		-\$40,137.50	\$22,741.60
Total Taxes	-\$40,137.50			
Total Records Selected	54			

Commissioner Schartz moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes for 2014 as presented by the County Clerk and reviewed by the County Appraiser and direct the Chairman to sign on behalf of the Commission.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

D. MATCHING FUND REQUEST: SouthWest Kansas Area Agency on Aging:

-The SouthWest Kansas Area Agency on Aging (SWKAAA) is requesting matching funds from Barton County in the amount of \$1,500.00. These funds, which would be used as "Seed Dollars", are an equivalent match to the \$351,440.00 in services received by older residents and low income families from Barton County. The County has traditionally provided this match from the Finance General Account of the General Fund.

Richard Boeckman, County Counselor/Administrator, said some of the services provided to senior citizens of Barton County are: provide information and assistance, legal aid, home care, case management, meals on wheels, variety of grants, assistance with housing, employment programs and silver haired legislature.

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Commissioner Schartz moved to authorize 2015 funding to SWKAAA in the amount of \$1,500.00. Payment to be made from the Finance General account of the General Fund, SWKAAA line, 001-26-6930.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

E. SIDEWALK IMPROVEMENT PROJECT: County Office Buildings:

-Barton County owns and operates the Health Department, 1300 Kansas, Great Bend Kansas, and the Office Building, 1806 12th Street, Great Bend Kansas. Proposals were accepted until January 7, 2015, to remove and replace existing sidewalks at these sites. After studying the proposals, it was determined that the Suchy Construction bid of \$30,852.93 best meets the needs of the County. Monies are available in the Capital Improvement Fund for this project.

Richard Boeckman, County Counselor/Administrator, said presented the following bids and said the sidewalks needing replaced are on the south side of the Health Department and the east side at 1806 12th Street. The County presently has \$1,561,000 in the Capital Improvement Account.

VENDOR	Health Department	Office Building (1806 – 12 th)	Total	Meets Specs
L&M Contactor	\$3,450.00	\$41,000.00	\$44,450.00	
Suchy Construction	\$2,094.93	\$28,758.00	\$30,852.93	

Commissioner Schartz moved to approve the Suchy Construction bid of \$30,852.93 to remove and replace existing sidewalks at the Barton County Health Department, 1300 Kansas, and the Office Building, 1806 – 12th, both being in Great Bend, Kansas. Cost to be paid from the Capital Improvement Fund, General, Buildings and Fixed Equipment line, 071-00-6305.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

F. RESOLUTION 2015-06: Barton County Equipment Replacement and Capital Improvement Funds, Rescinding Resolution 1997-09, A Resolution Providing for the Management of the Equipment Replacement Fund and Rescinding County Resolution 1987-13, adopted March 31, 1997 and Resolution 1987-11, A Resolution Creating a Capital Improvement Fund, adopted June 1, 1987:

-Citing Kansas Statute 19-119 and 19-120, Barton County created Equipment Replacement and Capital Improvement Funds in 1987. Monies in Equipment Replacement and Capital Improvement are kept in line items, per fund. The proposed Resolution will rescind current Resolutions dealing with both funds and combine into one, allow for both Equipment Replacement and Capital Improvement to operate separately and combine General Fund contributions in Equipment Replacement and Capital Improvement, respectively.

Richard Boeckman, County Counselor/Administrator, said the County has had the accounts for many years. Having these accounts saves the County money when large equipment purchases have to be made.

The following identifies the lines, per fund, to be combined:

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Equipment Replacement Fund			Capital Improvement Fund		
072-00-6380	Equip Replace - General	\$730,506.82	071-00-6305	Bldg & Fixed Equip - General	\$1,561,377.53
072-00-6385	Equip Replace - Commissioners	\$7,732.00	071-00-6310	Improve Not Bldgs - General	\$24,278.11
072-00-6390	Equip Replace - County Clerk	\$20,396.38	071-00-6315	Bldg & Fixed Equip - Nox Weed	\$69,225.76
072-00-6395	Equip Replace - Treasurer	\$29,661.28	071-00-6320	Improve Not Bldgs - Noxious Weed	\$16,236.21
072-00-6400	Equip Replace - County Attorney	\$35,446.50	071-00-6326	Bldg & Fixed Equip - Health	\$187,170.26
072-00-6405	Equip Replace - Register Deeds	\$1,828.22	071-00-6330	Improve Not Bldgs - Health	\$24,392.82
072-00-6410	Equip Replace - Sheriff	\$58,594.96	071-00-6335	Building & Fixed Equip - R&B	\$177,057.14
072-00-6415	Equip Replace - Appraiser	\$76,443.60	071-00-6350	Courthouse Bldg Improvements	\$61,455.21
072-00-6420	Equip Replace - Clerk-Election	\$93,036.00	071-00-6360	Cemetery Improvements	\$16,010.90
072-00-6425	Equip Replace - Juv Detention	\$13,838.28	Total Capital Improvement Balance		
072-00-6430	Equip Replace - Facility Manager	\$52,010.44	\$2,137,203.94		
072-00-6435	Equip Replace - Administrator	\$36,762.26			
072-00-6440	Equip Replace - IT	\$42,138.71			
072-00-6445	Equip Replace - Emergency Prep	\$12,065.13			
072-00-6450	Equip Replace - Adult Detention	\$207,698.10			
072-00-6455	Equip Replace - Records Dept	\$20,429.61	Total Reserves		\$4,534,943.84
072-00-6460	Equip Replace - Communications	\$135,913.65	Oil & Gas Depletion Fund (will move when CDs mature)		\$192,104.62
072-00-6465	Equip Replace - Engineer Service	\$12,606.08			\$4,727,048.46
072-00-6470	Equip Replace - Environ Manage	\$36,175.29			
072-00-6475	Equip Replace - Health	\$189,302.25			
072-00-6480	Equip Replace - Nox Weed	\$196,474.12			
072-00-6485	Equip Replace - R&B	\$383,680.22			
072-00-6490	Equip Replace - Cemetery	\$5,000.00			
Total Equipment Replacement Balance		\$2,397,739.90			
New Combined Lines - Equipment Replacement Fund			New Combined Lines - Capital Improvement Fund		
072-00-6380	Equip Replace - General	\$1,623,283.31	071-00-6305	Bldg & Fixed Equip - General	\$1,622,832.74
072-00-6475	Equip Replace - Health	\$189,302.25	071-00-6310	Improve Not Bldgs - General	\$24,278.11
072-00-6480	Equip Replace - Nox Weed	\$196,474.12	071-00-6315	Bldg & Fixed Equip - Nox Weed	\$69,225.76
072-00-6485	Equip Replace - R&B	\$383,680.22	071-00-6320	Improve Not Bldgs - Noxious Weed	\$16,236.21
072-00-6490	Equip Replace - Cemetery	\$5,000.00	071-00-6326	Bldg & Fixed Equip - Health	\$187,170.26
Total Equipment Replacement Balance		\$2,397,739.90	071-00-6330	Improve Not Bldgs - Health	\$24,392.82
			071-00-6335	Building & Fixed Equip - R&B	\$177,057.14
			071-00-6360	Cemetery Improvements	\$16,010.90
			Total Capital Improvement Balance		
			\$2,137,203.94		
			Total Reserves		\$4,534,943.84
			Oil & Gas Depletion Fund (will move when CDs mature)		\$192,104.62
					\$4,727,048.46

Commissioner Davis moved to adopt Resolution 2015-06, Barton County Equipment Replacement and Capital Improvement Funds, Rescinding Resolution 1997-09, A Resolution Providing for the Management of the Equipment Replacement Fund and Rescinding County Resolution 1987-13, adopted March 31, 1997 and Resolution 1987-11, A Resolution Creating a Capital Improvement Fund, adopted June 1, 1987.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

VI. ENDING BUSINESS:

1. Announcements
2. Appointments

VII. OTHER BUSINESS:

- Shelly Schneider, Health Director: Barton County is in an outbreak of pertussis (whooping cough). An outbreak is any two confirmed cases not residing in the same household. There are now up to 5 contact tracings. McPherson County had an outbreak a month ago. Johnson County is in the midst of an outbreak and the City of Wichita has a few cases. Someone who has been within three feet of a person who is ill, is considered a contact. Great Bend Regional Hospital has an in-house test where preliminary results can be obtained in one day, but still has to be sent off for testing and confirmation.

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- Cole Reif, KVGB Radio: Asked Schneider where the cases in Barton County are located and the ages of the persons. Schneider said all cases are in Great Bend and range from 4 months to middle age.
- Comm Scharz: Asked about treatment and if there were any fatalities. Schneider said there has been 1 fatality. Persons are being treated with Z-packs (Azithromycin). Knows of one case that did get better with antibiotics. Pertussis involves uncontrollable coughing and can last several weeks. Formerly known as the cough of 100 days.

VIII. ADJOURN:

Commissioner Kruckenberg made a motion to adjourn at 9:40 A.M.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

ATTEST:

Donna Zimmerman
Barton County Clerk

Kenny Schremmer, Chairman