

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

December 23, 2019

The Board of Barton County Commissioners convened this 23rd day of December 2019, at the Barton County Courthouse.

## *Members present:*

Kenny Schremmer, Commissioner, 1st District *(Chairman Pro-Tem)*

Homer Kruckenber, Commissioner, 2nd District

Don Davis, Commissioner, 3rd District

James R. Daily, Commissioner, 4th District

Jennifer Schartz, Commissioner, 5th District, Chairman

Donna Zimmerman, County Clerk

Phil Hathcock, County Administrator

Patrick Hoffman, County Counselor

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## **BUDGET AMENDMENT HEARING**

**9:00 a.m.**

-This Budget Amendment Hearing has been scheduled to receive comments relative to amending the 2019 Operating Budget for the following Barton County Funds – General Fund, Road and Bridge, Special Bridge and CJIS/CAD. Despite the efforts of elected officials and department heads, budget estimates must be adjusted so that funds fall within budgetary laws.

The Budget Amendments will now be presented to the Barton County Commission to receive public comment.

Matt Patzner, Financial Officer, said the General Fund, Road & Bridge and Special Bridge Fund budget amendment requests are due to unanticipated revenue from various sources unrelated to Ad Valorem tax. The Criminal Justice Information System fund amendment request is due to unanticipated contractual services and server maintenance expenditures as well as initial global system cost reimbursements that must be transferred to the fund from where originally expended. Patzner said amending the General Fund would increase budget authority by \$700,000 to allow for the transfer of unanticipated revenue into reserve funds for future projects. The Road and Bridge amendment will increase budget authority by \$280,000 to cover additional purchases of aggregates and other consumable goods that are necessary for operations, as well as future road overlay projects that will be funded by Federal Funds Exchange money and other revenue. Patzner said amending the Special Bridge budget would increase budget authority by \$35,000 to allow for the transfer of unanticipated revenue into reserve funds for future projects. Finally, amending the Criminal Justice Information System budget will increase budget authority by \$89,500, giving this fund the budget authority to cover contractual services and server maintenance costs that were not anticipated for 2019.

Information Only. No Action Required.

## **CLOSE OF BUDGET HEARING:**

Commissioner Daily moved to close the Budget Amendment Hearing and move into the Agenda Meeting at 9:03 A.M.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

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## I. OPENING BUSINESS:

Commissioner Schartz called the meeting to order at 9:06 A.M.

Commissioner Schremmer moved to approve the agenda.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

Commissioner Davis moved to approve the minutes of the December 9, 2019, Regular Meeting.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

Minutes of the December 16, 2019, Regular Meeting were not available.

## II. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of December 9, 2019, and ending December 23, 2019.

Commissioner Schremmer moved to approve the appropriations for a period of December 9, 2019, to December 23, 2019 and authorize the Chairman to sign on behalf of the Commission.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## III. OLD BUSINESS:

There was no old business.

## NEW BUSINESS:

### A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Donna Zimmerman, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following tax roll adjustments:

BATCH #3				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil	1	\$36.96	-\$ 41.90	\$42.28
Personal Property	-10,138		-\$1,838.36	
Real Estate				
16/20 M Trucks				
State Assessed Utilities				
Special Assessments				
Grand Totals	-10,137	\$36.96	-\$1,880.26	\$42.28
Total Taxes	-\$1,843.30			
Total Records Selected	50			

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Commissioner Daily moved to the Listing of Added / Abated / Escaped and Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk and direct the Chair to sign on behalf of the Commission.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **B. AMENDMENT OF THE 2019 BARTON COUNTY OPERATING BUDGET:**

-The Budget Amendment Hearing for the 2019 Operating Budget for Barton County was conducted prior to this Regular Agenda Meeting. Mr. Patzner presented the proposed budget amendments during the Hearing. The Commission is now asked to consider amendments that will allow for the current budget to cover the operating expenses and possible transfers to reserves of unanticipated revenue for the General Fund, Road and Bridge, Special Bridge and the CJIS/CAD funds.

Matt Patzner, Financial Officer, requested approval of the amended budget.

Commissioner Schremmer moved to approve the 2019 Barton County Budget Amendments.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

## **C. SOLID WASTE LANDFILL / SHERIFF'S OFFICE SHOOTING RANGE: Gate Replacements:**

-The main entrance gate to the Solid Waste Landfill, constructed of oilfield pipe, needs replaced. In addition, the entrance gate to the Sheriff's Office Shooting Range needs enlarged to better accommodate its use as a voting location. Bids were received to replace the entrance gate at the Landfill and enlarge the gate at the Sheriff's Office Shooting Range.

Tim Hathcock, County Administrator, said, as you know the Sheriff's Office Shooting Range is also used as a voting location and explained the entrance is narrow. The Landfill gate is constructed out of oilfield pipe. Hathcock reported Eldridge Fencing provided the best bid at \$8,618.00 to replace both gates and install an automatic opener on the Landfill gate. The new landfill gate will be equipped with a keypad. Hathcock explained they would be able to provide a one-time code to allow entrance into the Landfill during emergencies. The Road & Bridge Department will widen the entrance to the shooting range and put in a new culvert to make it ready for a new gate. The improvements will be made in 2020.

Commissioner Daily moved to approve the \$8,618.00 bid from Eldridge Fencing for the gate replacements at the Solid Waste Landfill and the Sheriff's Office Shooting Range. Cost to be paid from the Solid Waste Fund, 2020 Budget, Improvements other than Building Line, 140-68-6309.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **D. EXECUTIVE SESSION: Attorney-Client Privilege:**

-The Commission will enter into Executive Session. The Commission may invite such parties as needed into said Session.

At 9:16 A.M., Commissioner Schremmer moved that the Commission enter Executive Session until 9:30 am. The subject to be discussed will be consultation with counsel on contract matters protected by attorney/client privilege. The reason this needs to be discussed in Executive Session is to provide that attorney/client privilege and the County's position on the matter on which this legal advice is being sought.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

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## **E. ACTION FROM EXECUTIVE SESSION: Attorney-Client Privilege:**

-The Commission will make any necessary announcements as a result of the Executive Session. If necessary, further discussion or a decision may be made at this time.

At 9:30 A.M., Commissioner Schremmer moved to make a comment as is necessary to close the executive session.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

Commissioner Daily moved to approve a contract for the County Administrator, Phil Hathcock for the term of January 1, 2020 through December 31, 2020.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

## **F. SERVICE AGREEMENT: County Counselor:**

-Duties carried out by the County Counselor are prescribed in K.S.A. 19-247. Specifically excluded are the duties of the County Attorney. For 2019, Patrick Hoffman, Sherman, Hoffman and Hoffman, provided those duties at a monthly rate. Mr. Hathcock will discuss options for 2020.

Phil Hathcock, County Administrator, said Patrick Hoffman has served as our county counselor for the past year and noted that everyone agrees he has done a great job and has agreed to continue at the same rate.

Commissioner Schartz said they have been very pleased how he has jumped on board.

Hoffman said he appreciates the opportunity and enjoys the job.

Commissioner Schremmer moved to extend the County Counselor services with Patrick Hoffman of Sherman, Hoffman and Hoffman into 2020 at a rate of \$4,000.00 per month. Cost of services to be paid from the Special Liability Fund, Professional Service Fees Line, 025-00-5475.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

## **V. ENDING BUSINESS:**

1. Announcements
2. Appointments

## **VI. OTHER BUSINESS:**

There was no other business.

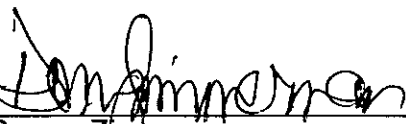
## **VII. ADJOURN:**


Commissioner Schremmer made a motion to adjourn at 9:36 A.M.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

ATTEST:

  
Donna Zimmerman  
Barton County Clerk

  
Jennifer Schartz, Chairman