

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
 Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
 Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

February 10, 2020

The Board of Barton County Commissioners convened this 10th day of February 2020, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District, Chairman
 Homer Kruckenberg, Commissioner, 2nd District
 James R. Daily, Commissioner, 4th District
 Jennifer Schartz, Commissioner, 5th District *(Chairman Pro-Tem)*
 Donna Zimmerman, County Clerk
 Phil Hathcock, County Administrator
 Patrick Hoffman, County Counselor

Members absent:

Don Davis, Commissioner, 3rd District

I. OPENING BUSINESS:

Commissioner Schremmer called the meeting to order at 9:00 A.M.

Commissioner Schartz moved to approve the agenda.
 Commissioner Daily seconded the motion.
 All voted aye. Motion passed.

Commissioner Schartz moved to approve the minutes of the February 3, 2020, Regular Meeting.
 Commissioner Daily seconded the motion.
 All voted aye. Motion passed.

II. OLD BUSINESS:

There was no old business.

III. NEW BUSINESS:

A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Donna Zimmerman, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following tax roll adjustments and the year-to-date RECAP:

BATCH #7				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil				
Personal Property				
Real Estate	-84,618		-\$15,215.88	\$810.81
16/20 M Trucks				
State Assessed Utilities				
Special Assessments				
Grand Totals	-84,618		-\$15,215.88	\$810.81

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Total Taxes	-\$15,215.88			
Total Records Selected	33			

Commissioner Daily moved to approve the Listing of Added / Abated / Escaped and Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk and direct the Chair to sign on behalf of the Commission.

Commissioner Schartz seconded the motion.
All voted aye. Motion passed.

B. INVENTORY OF COUNTY PROPERTY:

-Per KSA 19-2687, each County officer and head of a department shall make an inventory of the personal property owned by the County and located in such office or department. The inventory, which shall be taken during the month of December of each year, shall be filed with the County Clerk on or before December 31 of each year. The inventory shall not include books, records, files, stationery, writing materials and blank legal papers. The information will be presented to the Commission during February of each year. Per Resolution 2005-22, the mandated duties have been assigned to the Information Technology Department.

John Debes, IT Director, said Chris Saenz of the County Clerk's Office does 90% of the work. The IT Department inventories the computers, phone and electronic equipment. Debes said each department does 80% of their own inventory.

Commissioner Daily asked Chris Saenz if they assess values on the property. Chris Saenz, Equipment Technician, said yes, there are totals on the report. Debes responded the departments enter the purchase price. Saenz noted that the values did not carry over when the information was transferred from the AS400 to CIC and said most of the values are on older property. Commissioner Daily asked if the property has an expiration date. Saenz said no, but the item is removed when the property is disposed of.

Commissioner Schartz moved to accept the 2019 Inventory Listing.
Commissioner Daily seconded the motion.
All voted aye. Motion passed.

C. COUNTY ENGINEER: Intersection Improvements at Redwing:

-Barton County was approved for the Kansas Department of Transportation (KDOT) Cost Share Program to improve the intersection of NE 60 Avenue at K-4 Highway. KDOT now asks that Barton County approve the project agreement, which is based on an estimated construction cost of \$275,660.00. The project will improve the safety of the intersection through the installation of a new box culvert further from the highway and building wider radii at the intersection to allow for better turning.

Barry McManaman, County Engineer, said the county was notified last November that we had been approved for this project. McManaman said they will be eradicate a box culvert and construct a new box culvert further away from the intersection to allow more room for vehicles turning onto NE 60 Avenue. McManaman said it is a particular problem for semis turning North onto NE 60 Avenue from the East. McManaman said the KDOT agreement only covers construction costs.

Commissioner Daily asked about the timeline. McManaman said Kirkham Michael said they hope to have the project out for bid late this year or early January 2021.

Commissioner Schartz said she is glad they waited on this project because now they have some help with the costs.

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Commissioner Schremmer asked how far back to the north are they going and has the landowner been contacted about the right of way. McManaman said they had not talked to them yet.

Patrick Hoffman said if the bids come too high, the County has the right to discontinue the project.

Commissioner Daily moved to approve KDOT Agreement No. 25-20 for Project 4-5 KA-5588-01, intersection improvements at Redwing. Direct the Finance Officer to encumber \$275,660.00 from the Special Bridge Fund, Construction Related Items Line, 003-92-6191-02. Anticipated reimbursements, to include 75% of the actual cost up to a maximum reimbursement of \$206,745.00, to be deposited in the Special Bridge Fund, State Funds Received Line, 003-00-4325.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

D. COUNTY ENGINEER: Intersection Improvements at Redwing – Kirkham, Michael and Associates:

-Should the Commission approve the KDOT Cost Share Program agreement for intersection improvements at Redwing, it is suggested that an Agreement for Engineering Services with Kirkham, Michael and Associates also be approved. Under the \$40,000.00 design agreement, Kirkham, Michael will provide preliminary surveying, design and bid letting services in accordance with KDOT requirements. It is noted that the County is responsible for 100% of the design cost.

Barry McManaman, County Engineer, said that he received the design agreement from Kirkham Michael and noted the County would be responsible for 100% of the design costs. McManaman said the project would be designed with KDOT requirements.

Commissioner Daily asked what the length of the bid period is. McManaman said it requires a minimum of 20 days and said they will meet that requirement.

Commissioner Schartz said the County's total cost would be right at \$100,000. McManaman said yes, if the project comes in at the estimated construction cost it would be \$68,000 plus the \$40,000 for design. Hathcock said plus any right-of-ways costs.

Steve Webster, Eagle Radio, asked when construction is underway will traffic on K-4 be impacted. McManaman said there will be speed reductions and anticipates they will close NE 60 Ave on the north shoulder of K-4, which will require detours.

Commissioner Schartz moved to approve an Agreement for Engineering Services between Barton County, Kansas and Kirkham, Michael and Associates, Inc. for intersection improvements at Redwing. Direct the Finance Officer to encumber \$40,000.00 from the Special Bridge Fund, Professional Service Fees Line, 003-92-5475-92.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

E. BOARD APPOINTMENTS: Health Department Advisory Committee:

-After expanding the Barton County Health Department Advisory Committee earlier this year, the County solicited for applicants for the additional uncompensated positions. Shelly Schneider, Health Director, has received an application from Krista Smith.

Shelly Schneider, Health Director, said as you may recall, we recently expanded the number of committee members. Schneider said Krista Smith has been an Advisory Committee member for many years and wishes to continue.

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Commissioner Daily asked if this fills the board. Schneider said yes.

Commissioner Daily moved to appoint Krista Smith to the Health Department Advisory Committee to a term ending December 31, 2021.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

F. COMPUTER INFORMATION CONCEPTS: Annual Peopleware Agreement:

-In 2013, the County purchased a commercial software package from Computer Information Concepts, Inc. (CIC). The software includes tax administration, budgetary / fund accounting, indexing / imaging, payroll / personnel and time / attendance. The Commission will now be asked to consider approval of the Annual Peopleware Agreement that details responsibilities for the soft- and hard-ware, including response time.

Phil Hathcock, County Administrator, said this is the CIC 2020 contract and noted the agreement up \$2,235 from last year.

Commissioner Schartz asked if they offer a multi-year contract. Hathcock and Donna Zimmerman said they do not.

Commissioner Schartz moved to approve the Annual Peopleware Agreement with Computer Information Concepts, Inc. The agreement cost, \$49,775.00, to be paid from the Courthouse General Account of the General Fund, CIC Maintenance Fees Line, 001-18-5476.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

IV. ENDING BUSINESS:

1. Announcements
2. Appointments

V. OTHER BUSINESS:

- Betty Filbert, Barton Hills resident: Called Randy (Strickland), South Homestead Twp, who told her they had hired a road operator. The road maintainer hit one road and had his blade up in the air. Wondered if there was any way the County could take over the roads.
- Phil Hathcock: The road maintainer was working on 20 Avenue last Friday. Road & Bridge has other obligations. This is not the County's responsibility. Township Annual Meeting to be held February 24th.
- Comm Daily: Suggested several residents attend the Township Annual Meeting.
- Donna Zimmerman: Suggested they call the township board to find out when the township will hold their next township meeting. The County recently attended South Homestead's meeting, which was held at the hotel in Hoisington.

VI. ADJOURN:

Commissioner Schartz made a motion to adjourn at 9:33 A.M.


Commissioner Daily seconded the motion.

All voted aye. Motion passed.

ATTEST:



Donna Zimmerman
Barton County Clerk



Kenny Schremmer, Chairman