

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.  
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)  
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

May 4, 2015

The Board of Barton County Commissioners convened this 4th day of May 2015, at the Barton County Courthouse.

*Members present:*

Kenny Schremmer, Commissioner, 1st District, Chairman  
Homer Kruckenberg, Commissioner, 2nd District  
Don Davis, Commissioner, 3rd District  
Alicia Straub, 4th District  
Jennifer Schartz, Commissioner, 5th District (Chairman Pro-Tem)  
Donna Zimmerman, County Clerk  
Richard Boeckman, County Counselor/Administrator

## **I. OPENING BUSINESS:**

Commissioner Schremmer called the meeting to order at 9:00 A.M.

Commissioner Schartz moved to approve the agenda.  
Commissioner Davis seconded the motion.  
All voted aye. Motion passed.

Commissioner Straub moved to approve the minutes of the April 27, 2015 Regular Meeting.  
Commissioner Schartz seconded the motion.  
All voted aye. Motion passed.

## **II. APPROVAL OF APPROPRIATIONS:**

An Accounts Payable Register will be submitted to the Commission for the period of April 20, 2015, and ending May 4, 2015.

Commissioner Davis moved to approve appropriations for the period of April 20, 2015 to May 4, 2015.  
Authorize the Chairman to sign on behalf of the Commission.  
Commissioner Straub seconded the motion.  
All voted aye. Motion passed.

## **III. OLD BUSINESS:**

There was no old business.

## **IV. NEW BUSINESS:**

Nicole Benz was not yet present, so Item A was postponed until after Item B.

## **B. PROCLAMATION 2015-11: Mental Health Awareness Month – May, 2015:**

-Mental health is essential to everyone's overall well-being. As all Americans experience times of difficulty and stress, it is important that we practice prevention as an effective way to reduce the burden of mental health conditions. The proposed Proclamation, declaring May, 2015, as Mental Health Awareness Month, states that with early and effective treatment, those individuals with mental health conditions can recover and lead full, productive lives.

Douglas McNett, Center for Counseling and Consultation Executive Director, said he became the full time Director effective February 1, 2015 and had previously served on the Board of Directors. McNett thanked the Commission for their support of mental health services and read the proclamation.

Commissioner Schartz said The Center has undergone a lot of positive changes this past year.

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Commissioner Schartz moved to adopt Proclamation 2015-11, Mental Health Awareness Month for May, 2015.

Commissioner Davis seconded the motion.  
All voted aye. Motion passed.

## **A. GREAT BEND BRIT SPAUGH ZOO: World Binturong Day – Poppy:**

-The Great Bend Brit Spaugh Zoo is celebrating World Binturong Day with their very own binturong, Poppy. On Saturday, May 9th, from 5 – 8 pm, the Zoo will host a hog feed with pulled pork, beans and coleslaw, proceeds being used to build Poppy a new home. Nicole Benz, Zoo Director, will introduce Poppy to the Commission and provide details on the event.

Nicole Benz, Zoo Director, introduced Poppy and said the binturong is 6 months old with an anticipated life expectancy of 20-25 years. Benz said tickets for the hog feed are \$8 in advance and \$10 at the door.

Information Only. No Action Required.

## **C. PROCLAMATION 2015-12: National Bike Month – May, 2015:**

-The bicycle is an economical, healthy, convenient, and environmentally sound form of transportation and an excellent tool for recreation and enjoyment of Barton County's scenic beauty. Throughout the month of May, the residents of Barton County and its visitors can experience the joys of bicycling through educational programs, races, commuting events, charity events, or by simply getting out and going for a ride. Dale Hogg, local biking enthusiast, has been asked to present the Proclamation that names May 2015 as National Bike Month.

☞ Hogg, local biking enthusiast, said he was here to promote "Be Well Barton County" which advocates for safe access for bicycle activities, hiking, etc. Hogg said the National Bike Month has been in existence since 1956. The National Bike to Work Week is May 11-15 and National Bike to Work Day is May 15. Hogg said, so far this year, 57,645 riders in the United States have participated in the National Bike Challenge, riding over 3.7 million miles, burning 125 million calories, saving over \$450,000 and preventing over 740,000 pounds of CO2 from entering the atmosphere. The 43 bicyclists of Central Kansas (Barton, Russell and Ellsworth counties) have ridden over 3,000 miles, burned 169,000 calories, saved \$169 and kept 297 pounds of carbon emissions from entering the atmosphere. He expressed appreciation for the efforts that have been made by installing bike signs, creating bike lanes and routes.

Commissioner Straub moved to adopt Proclamation 2015-12, as National Bike Month for May, 2015.  
Commissioner Davis seconded the motion.  
All voted aye. Motion passed.

## **D. BARTON COUNTY EMPLOYEE HANDBOOK: Proposed Updates:**

-From time to time, the Barton County Employee Handbook is reviewed to assure compliance with current State and Federal laws and employment trends. These reviews often lead to revisions to several policies. At this time, Richard Boeckman, County Counselor / Administrator, will detail proposed revisions, specifically policies dealing with the hiring process, shared leave and workplace violence.

Richard Boeckman, County Counselor/Administrator, presented the following policy revisions:

Table of Contents	Updated for New Policies
II. Services Provided, Locations	Administrative Combination
Employee Acknowledgment Form	Updated, On-Line Only
200 Personnel Records	Personnel Files
200.1 Job Descriptions	New Policy
201.2 Hiring Process	New Policy
201.3 Personnel Requisition Form	New Policy

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205.2	Employee Pay Ranges	Update Ranges
300	Discretionary Time	Use upon accrual
301	Vacation Benefits	Use as earned
304	Sick Leave Benefits	Use as earned
307	Jury Duty	Keep earnings
312	Retirement Systems & Other Like Benefits	Update
603	Shared Leave	Leave balance
700.1	Workplace Violence Prevention Policy	Delete Conceal Carry
Revisions Section		

Boeckman said the Policy Manual and all changes will now be posted to the bulletin board instead of making paper copies.

Commissioner Straub moved to adopt policy manual changes as presented by Richard Boeckman and to include the Employee Acknowledgement form, and sections

200  
200.1  
201.2  
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700.1

and direct the Administrator's office to notify employees of the updates in accordance with County policy. Commissioner Schartz seconded the motion. All voted aye. Motion passed.

## **E. CONTINUITY OF OPERATIONS: Plan Update:**

-Barton County provides a variety of critical services to local citizens and businesses. These operations must be performed, or rapidly and efficiently resumed, in an emergency as any disruption to the delivery of services will have a negative impact. Should a major disruption occur, the County developed and adopted a Continuity of Operations Plan (COOP) in 2008. Departments revised the plan and several suggestions were made, to include general updates and recovery sites changing to Barton Community College, the City of Hoisington and USD 431 (Hoisington). In anticipation of approval, each of the proposed recovery sites were approached with a Memorandum of Understanding for services.

Richard Boeckman, County Counselor/Administrator, said the backup locations for the County are the Hoisington City Auditorium, USD No. 431 Activity Center and Barton Community College.

Commissioner Schremmer moved to approve the proposed updates to the Continuity of Operations plan and secondly moved to adopt, separately, the Memorandum of Understanding for the Barton County Continuity of Operations with each of the following – Barton County Community College, the City of Hoisington and USD 431, Hoisington.

Commissioner Schartz seconded the motion. All voted aye. Motion passed.

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## **F. K4 OVERLOOK PROJECT: Memorandum of Understanding:**

-Over the last six months, the County has been working with the Kansas Division of Wildlife, Parks and Tourism (KDWPT) to develop a Memorandum of Understanding acceptable to the Kansas Department of Transportation (KDOT) reference the K4 Overlook project.

Richard Boeckman, County Counselor/Administrator, presented the following Points of interest:

Grant One - \$162,000 for a 2013 grant to improve the K4 Overlook.

Grant Two - \$232,460.00 for a 2014 grant for the construction of a 10 foot high handicapped accessible wooden viewing tower. (Cost projected to increase to \$289,430.00)

KDOT requires that the KDWPT hold insurance on the property.

Barton County will have a Consent Agreement / Construction Easement with Pete Krier.

Commissioner Schartz moved to approve the Memorandum of Understanding between Barton County and the Kansas Department of Wildlife Parks and Tourism relative to the K4 Overlook and project responsibilities and requirements as determined by the Kansas Department of Transportation.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **G. EXECUTIVE SESSION: Attorney / Client Privilege:**

-The Commission will enter into Executive Session with the County Counselor / Administrator and outside Counsel, Allen Glendenning. The Commission meeting will resume in 15 minutes.

At 9:45 A.M. Commissioner Straub moved to enter into Executive Session for a period of fifteen minutes for Attorney/Client Privilege with Allen Glendenning and Richard Boeckman. The Commission Meeting will resume at 10:00 A.M.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

At 10:02 A.M. Commissioner Schartz moved to enter into Regular Session.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

## **H. ACTION FROM EXECUTIVE SESSION: Attorney / Client Privilege:**

-The Commission will make any necessary announcements as a result of the Executive Session. If necessary, further discussion or a decision may be made at this time.

No action taken in executive session.

## **V. ENDING BUSINESS:**

1. Announcements
2. Appointments

## **VI. OTHER BUSINESS:**

There was no other business.

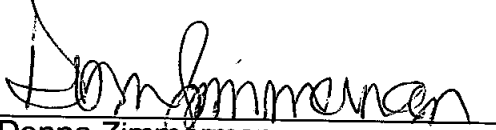
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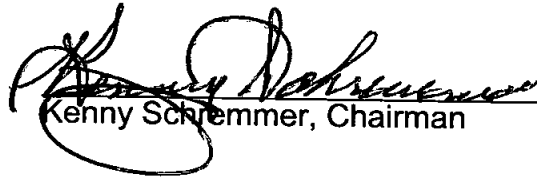
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## VII. ADJOURN:

Commissioner Kruckenberg made a motion to adjourn at 10:06 A.M.  
Commissioner Straub seconded the motion.  
All voted aye. Motion passed.

ATTEST:

  
Donna Zimmerman  
Barton County Clerk

  
Kenny Schremmer, Chairman

**PROCLAMATION 2015-11**

MENTAL HEALTH AWARENESS MONTH – MAY, 2015

**WHEREAS**, mental health is essential to everyone's overall health and well-being; and

**WHEREAS**, all Americans experience times of difficulty and stress in their lives; and

**WHEREAS**, prevention is an effective way to reduce the burden of mental health conditions; and

**WHEREAS**, there is a strong body of research that supports specific tools that all Americans can use to better handle challenges and protect their health and well-being; and

**WHEREAS**, mental health conditions are real and prevalent in our Nation; and

**WHEREAS**, with early and effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

**WHEREAS**, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

**NOW, THEREFORE, BE IT PROCLAIMED** by the Board of County Commissioners of Barton County, Kansas, that May, 2015, is known as Mental Health Awareness Month; and

**FURTHER**, that the Commission urges all citizens, government agencies, public and private institutions, businesses and schools in Barton County to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health and the need for appropriate and accessible services for all people with mental health conditions.

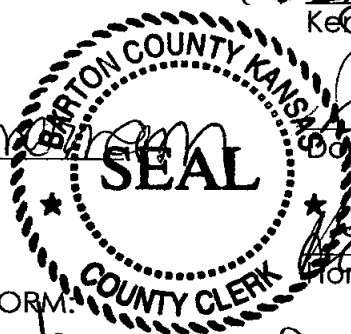
Dated this 4<sup>th</sup> day of May, 2015.

BOARD OF COUNTY COMMISSIONERS

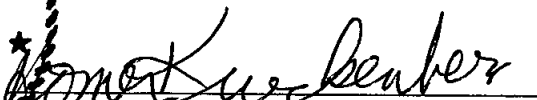
  
Kenny Schremmer, Chair

ATTEST:

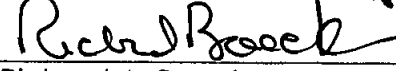
  
Donna Zimmerman  
County Clerk



  
Don Davis, Commissioner

  
Homer Kruckenberg, Commissioner

APPROVED AS TO FORM:

  
Richard A. Boeckman,  
County Counselor

  
Jennifer Schartz, Commissioner

  
Alicia Straub, Commissioner

**PROCLAMATION 2015-12  
National Bike Month, May, 2015**

**WHEREAS**, the bicycle is an economical, healthy, convenient, and environmentally sound form of transportation and an excellent tool for recreation and enjoyment of Barton County's scenic beauty; and

**WHEREAS**, throughout the month of May, the residents of Barton County and its visitors can experience the joys of bicycling through educational programs, races, commuting events, charity events, or by simply getting out and going for a ride; and

**WHEREAS**, Barton County's road and trail system attracts bicyclists throughout the year, providing for a healthier body for riders and a better economy for all; and

**WHEREAS**, creating a bicycling-friendly community has been shown to improve citizens' health, well-being, and quality of life, growing the economy of Barton County, attracting tourism dollars, improving traffic safety, supporting student learning outcomes, and reducing pollution, congestion, and wear and tear on our streets and roads; and

**WHEREAS**, Be Well Barton County, the League of American Bicyclists, schools, parks and recreation departments, police departments, public health districts, hospitals, companies and civic groups will be promoting bicycling during the month of May 2015; and

**WHEREAS**, these groups promote bicycle tourism year round and bring visitors to our local restaurants, hotels, retail establishments, and cultural and scenic attractions; and

**WHEREAS**, these groups create greater public awareness of bicycle operation and safety education in an effort to reduce collisions, injuries, and fatalities and improve health and safety for everyone on the road.

**NOW THEREFORE BE IT PROCLAIMED** by the Board of County Commissioners of Barton County, Kansas, that May 2015 is Bike Month in Barton County, and

**FURTHER**, that all residents are urged to enjoy their community from a bicycle seat during Bike Month and throughout the year; and

**FURTHER**; that all citizens are reminded to watch for cyclists on the roads and trail systems.


Dated this 4<sup>th</sup> day of May, 2015.

BOARD OF COUNTY COMMISSIONERS

  
Kenny Schlemmer, Chair


  
Don Davis, Commissioner

  
Homer Kruckenberg, Commissioner

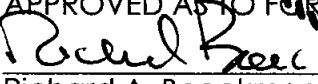
  
Jennifer Scharz, Commissioner

  
Alicia Straub, Commissioner

ATTEST:

  
Donna Zimmerman  
County Clerk



APPROVED AS TO FORM:  
  
Richard A. Boeckman,  
County Counselor