

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

December 31, 2018

The Board of Barton County Commissioners convened this 31st day of December 2018, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)
Homer Kruckenberg, Commissioner, 2nd District
Don Davis, Commissioner, 3rd District
Alicia Straub, Commissioner, 4th District
Donna Zimmerman, County Clerk
Carey Hipp, County Counselor
Phil Hathcock, County Administrator

Members absent:

Jennifer Schartz, Commissioner, 5th District, Chairman

I. OPENING BUSINESS:

Commissioner Schremmer called the meeting to order at 9:00 A.M.

Commissioner Straub moved to approve the agenda.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

Commissioner Davis moved to approve the minutes of the December 17, 2018, Regular Meeting.
Commissioner Straub seconded the motion.
All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of December 10, 2018, and ending December 26, 2018.

Commissioner Straub moved to ratify the appropriations for the period of December 10th to December 26, 2018 and authorize the Chairman to sign on behalf of the Commission.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

III. OLD BUSINESS:

There was no old business.

IV. NEW BUSINESS:

A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Donna Zimmerman, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following tax roll adjustments for Wheatland Electric:

BATCH #6				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil				

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Personal Property				
Real Estate				
16/20 M Trucks				
State Assessed Utilities	-182,907		-\$32,404.34	\$32,404.34
Special Assessments				
Grand Totals	-182,907		-\$32,404.34	\$32,404.34
Total Taxes	-\$32,404.34			
Total Records Selected	7			

Commissioner Straub moved to ratify the Listing of Added / Abated / Escaped and Refunded Taxes as reviewed by the County Appraiser presented by the County Clerk, and direct the Chairman to sign on behalf of the Commission.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

B. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Donna Zimmerman, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following tax roll adjustments:

BATCH #7				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil	-200,189		-\$33,043.66	\$ 933.50
Personal Property	- 7,332		-\$ 1,168.72	\$ 262.64
Real Estate	- 13,635		-\$ 2,457.68	\$ 167.38
16/20 M Trucks				
State Assessed Utilities				
Special Assessments				
Grand Totals	-221,156		-\$36,670.06	\$1,363.52
Total Taxes	-\$36,670.06			
Total Records Selected	16			

Commissioner Davis moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk. Direct the Chairman to sign on behalf of the Commission.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

C. ADA TRANSITION PLAN:

-The Americans with Disabilities Act (ADA), which became law in the 1990s, makes discriminating against people with disabilities unlawful. An ADA Transition Plan was developed that identifies physical obstacles in County facilities, describes how the facilities will be made accessible and a date for achieving compliance. The plan, in addition to naming Mr. Hathcock as the County's ADA Compliance Officer, contains a grievance procedure for complaints.

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Phil Hathcock, County Administrator, said the Disabilities Act came along in 1982 and identifies physical obstacles in our facilities. This plan creates a complaint procedure and identifies methods for making facilities accessible.

Commissioner Davis moved to adopt the Barton County Americans with Disabilities Act Transition Plan. Commissioner Straub seconded the motion. All voted aye. Motion passed.

D. TITLE VI PLAN:

-Title VI of the Civil Rights Act prohibits discrimination on the basis of race, color, or national origin in any program or activity that receives Federal funds or other Federal financial assistance. The plan, in addition to charging Matt Patzner, Human Resources/Financial Officer, with the responsibility for initiating and monitoring Title VI activities, contains a complaint form. As a recipient of federal funds, it is suggested that Barton County officially adopt the nondiscrimination agreement.

Matt Patzner, Financial Officer, presented details.

Commissioner Straub moved to adopt the Barton County Title VI Plan. Commissioner Davis seconded the motion. All voted aye. Motion passed.

E. TWENTIETH JUDICIAL DISTRICT: District Coroner:

-In accordance with the Kansas Statutes Annotated, Chapter 22a, the Medical Societies in each Judicial District are required to submit to the Board of County Commissioners of the County with the largest population in the District, a list of persons nominated to serve a four-year term as the District Coroner. As the Administrator's Office was unable to locate a local medical society within the Judicial District, Dr. Edward Jones, current District Coroner, was asked if he wished to continue to serve in that capacity. Ellsworth, Rice, Russell and Stafford Counties were notified that he would continue to serve the 2019 – 2022 term.

Phil Hathcock, County Administrator, said pursuant to K.S.A. 22a-226, the Commissioners shall appoint a District Coroner.

Commissioner Davis moved to appoint Dr. Edward Jones as the 20th Judicial District Coroner for a four-year term, 2019 - 2022. Direct the Administrator's Office to notify Dr. Jones and the Counties of the Judicial District of the appointment.

Commissioner Straub seconded the motion. All voted aye. Motion passed.

F. DISTRICT CORONER: Appointment of Deputy Coroners:

-Anticipating the appointment of Dr. Jones as District Coroner, he has been asked to make recommendations as to Deputy Coroners under the procedures outlined by Kansas Statutes and by Resolution 2006-11, A Resolution Establishing District Coroner Procedures, as adopted May 22, 2006. Deputies are appointed to terms running concurrent with the District Coroner, January 2019 – December 2022.

Phil Hathcock, County Administrator, said as you know we add to this list throughout the year and explained these deputy coroners act in the same capacity as the coroner. Hathcock read the listing.

Commissioner Straub moved to appoint the following Deputy Coroners for a term equal to that of the District Coroner commencing, January 1, 2019 and ending December 31, 2022:

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County	Name	Type	Term
Barton	Dr. William King	Deputy	12/21/2022
Barton	Dr. Lyle Noordhoek	Deputy	12/31/2022
Barton	Dr. Dan Witt	Deputy	12/31/2022
Ellsworth	Dr. Jerzy Slomka	Deputy	12/31/2022
Ellsworth	Dr. Katie McWilliams	Deputy	12/31/2022
Ellsworth	Dr. Ronald Whitmer	Deputy	12/31/2022
Rice	Dr. Kristina R Darnauer	Deputy	12/31/2022
Rice	Dr. Stacy L Dashiell	Deputy	12/31/2022
Rice	Dr. James Decker	Deputy	12/31/2022
Rice	Dr. Roger Klein	Deputy	12/31/2022
Rice	Dr. Roger Tobias	Deputy	12/31/2022
Stafford	Dr. Fred Farmer	Deputy	12/31/2022

Commissioner Davis seconded the motion.
 All voted aye. Motion passed.

G. DISTRICT CORONER: Appointment of Special Deputy Coroners:

-Anticipating the appointment of Dr. Jones as District Coroner, he has been asked to make recommendations as to Special Deputy Coroners under the procedures outlined by Kansas Statutes and by Resolution 2006-11, A Resolution Establishing District Coroner Procedures, as adopted May 22, 2006. Special Deputies are appointed to a one-year calendar term ending December 31, 2019.

Phil Hathcock, County Administrator, said Dr. Jones has also requested we appoint the following as special deputy coroners. Hathcock read the list.

Commissioner Davis moved to appoint the following Special Deputy Coroners for one-year calendar year term ending December 31, 2019:

County	Name	Type	Term
Barton	Scott Fleming	Special	12/31/2019
Barton	Rick Robison	Special	12/31/2019
Ellsworth	Shawn McGowan, PA	Special	12/31/2019
Russell	Steve Boltin	Special	12/31/2019
Stafford	Melissa Dove, RN	Special	12/31/2019
Stafford	Doris Tompkins, RN	Special	12/31/2019

Commissioner Straub seconded the motion.
 All voted aye. Motion passed.

H. RESOLUTION 2018-20: Transfer of Funds, General Fund to Teen Court:

-The Commission generally approves a transfer of \$3,000.00 from the Finance General Account of the General Fund to Teen Court with the adoption of the budget. As there is no specific statute that allows such a transfer, it can only be made via Resolution. It is noted that Teen Court is an intervention program under Juvenile Services, providing a mechanism for holding youthful offenders accountable.

Matt Patzner, Financial Officer, presented details.

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Marissa Woodmansee said we had over 180 hours of community service by 12 offenders in the past 6 months, which is an example of giving back to the community.

Commissioner Davis moved to adopt Resolution 2018-20, Transfer of Funds, General Fund to Teen Court.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

I. SPECIAL ALCOHOL FUNDING: 2018 Fund Distribution:

-Barton County has solicited applications for the distribution of Special Alcohol monies. The monies, derived from the 10% gross receipts tax on the sale of liquor in private clubs, may be expended only for the purchase, establishment, maintenance or expansion of services or programs whose principal purpose is alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers. Following the last distribution, there is \$8,514.88 available for disbursement. Applications were accepted following a public announcement period.

Phil Hathcock, County Administrator, said they advertised until December 14th for applications and said they received the following applications:

Barton County Sheriff's Office	DARE	\$2,500.00
Central Kansas Dream Center	Discipleship Program	\$7,743.98
Dream, Inc.	Outpatient / Addiction Services	\$4,000.00

Commissioner Davis moved to approve the 2018 distribution of the Special Alcohol monies as follows:

DARE	\$2,500.00
Discipleship Program	\$3,007.44
Outpatient / Addiction Services	\$3,007.44

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

J. APPRAISER'S OFFICE: Computer Information Concepts (CIC) Appraisal Portal:

-Through its website, Barton County provides the public with a system for viewing certain open records. It has been suggested that the current system be replaced with CIC's Appraisal Portal. While the public would still have access to certain information, services would be expanded for appraisers, bankers and realtors. For a subscription fee, those legally able to access the information would have the ability to view more detailed data and to run certain reports. The cost of the subscriptions would substantially offset the annual fee.

Barb Esfeld, County Appraiser, said the current ORKA program is frequently down and unavailable to the public. Esfeld said the new portal would allow the public to click on a map to find a parcel without having to enter the address. The realtors can subscribe to use the enhanced portal. Esfeld said the initial costs are \$10,100 with subsequent years at \$2,905 and noted the cost will be off-set by approximately 14 users with a \$500 fee for the first year and \$200 per year in subsequent years. Esfeld said their office would no longer have to field all the telephone calls telling them the state ORKA site is down and will save the Appraiser's Office a lot of time running reports. Esfeld also noted the portal would be connected to the Treasurer's site allowing users can see taxes owed.

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Commissioner Straub moved to purchase the CIC Appraisal Portal. The initial cost of the service, \$10,100.00, is to be paid from the Courthouse General Account of the General Fund, CIC Maintenance Fees Line, 001-18-5476 and the cost to be offset by a first-year subscription fee of \$500.00 as offered to eligible users. Said fees to be deposited into the General Fund, Other Refunds and Reimbursements Line, 001-00-4585.

Commissioner Davis seconded the motion.
All voted aye. Motion passed.

K. ROAD AND BRIDGE: Purchase of a Tilt-Deck Trailer:

-The Road and Bridge Department owns and operates two Bobcat Skid steer loaders that are used regularly at job sites. In order to improve productivity, it is suggested that a tilt-deck trailer be purchased to transport the equipment. After reviewing both new and used trailers, departmental administration recommends the purchase of a 82" x 22' PJ (TJ) trailer with two 8,000 lb. axles from Sunflower Trailer Sales.

Darren Williams, County Works Director, said their department put 500 to 800hrs on each skid steer. Williams said the proposed trailer has a pindle hitch and spare tire and can be pulled by any pickup to transport the equipment. The Department researched both new and used trailers. Williams said the important features are tilt deck, (adds to use in hauling brooms or forklift) and cargo space for accessories that attach to skid steers.

Commissioner Davis moved to purchase the 82" x 22' PJ trailer with two 8,000 lb. axles from Sunflower Trailer Sales for \$8,450.00 and the cost to be paid from the Equipment Replacement Fund, Road and Bridge Line, 072-00-6485.

Commissioner Straub seconded the motion.
All voted aye. Motion passed.

L. RECOGNITION OF SERVICE: Carey Hipp, County Counselor:

-Carey Hipp has served as County Counselor since 2017. She did not seek another year as Counselor as she has been elected to serve as District Judge for the 20th Judicial District. Over the last two years, Ms. Hipp has proven to be a dedicated public servant.

Phil Hathcock, County Administrator, said Carey's last day is today since she was elected District Judge. Hathcock said she would be missed and presented her with an engraved gavel.

Carey Hipp said she really appreciated the Commission taking a chance on someone from out of the area.

Commissioner Schremmer said he really appreciated working with Carey.

Commissioner Straub said there was a big learning curve and appreciated her leading them to her former partner Patrick Hoffman who will serve as the next County Counselor.

Commissioner Straub moved to recognize Carey Hipp, County Counselor, for her dedicated service.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

V. ENDING BUSINESS:

1. Announcements 2. Appointments

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VI. OTHER BUSINESS:

- Levi Morris, County Attorney Update: Still in the process of closing his practice. Today is 7th day on the job. Job is two parts: Attorney and overseeing the office of the County Attorney. Will let the public know the changes they are making. Going to change how they charge criminal cases and juvenile offender cases. Filed 584 criminal cases and 94 juvenile offender cases for a total of 678 cases last year. Previously took officers off the street to sign complaints. Change will save his staff about 7 days per year. They pull officers off the street 28¼ days per year to sign complaints. County Attorney(s) can sign complaints. Observed other counties doing it this way. Going to change how they do charging decisions. Will save 35 days a year on wasted time. Trying to do as much as he can on administrative side before he is buried in casework. Will provide future updates.

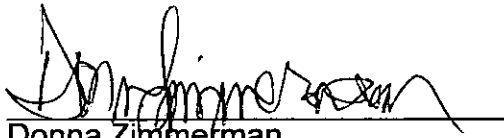
VII. ADJOURN:

Commissioner Kruckenberg made a motion to adjourn at 9:41 A.M.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

ATTEST:


Donna Zimmerman
Barton County Clerk


Kenny Schremmer, Chairman Pro-Tem

RESOLUTION 2018-20

**Transfer of Funds,
General Fund to Teen Court**

WHEREAS, the Board of County Commissioners of Barton County, Kansas, is committed to maintaining the financial integrity of the County; and

WHEREAS, a key component to that is assuring that programs are funded at a level that provides for a return on expenditures in a manner that is both measurable and relevant; and

WHEREAS, the Commission believes, when monies are provided to support prevention programs for the area's youth, there is an immeasurable return as the teens, held accountable for their actions, are less likely to commit offenses as adults.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Barton County, Kansas, when financial conditions warrant, will budget monies in the General Fund to support the Teen Court program, a division of Juvenile Services, a non-budgeted fund; and

FURTHER, that the 2018 General Fund allocation, as provided in Finance General in the amount of Three Thousand Dollars (\$3,000.00), shall be made upon adoption of this Resolution.

ADOPTED this 31st day of December, 2018.

BOARD OF COUNTY COMMISSIONERS

ABSENT

Jennifer Schartz, Chairman

Don Davis

Don Davis, Commissioner

Homer Kruckenberg

Homer Kruckenberg, Commissioner

Kenny Schremmer

Kenny Schremmer, Commissioner

Alicia Straub

Alicia Straub, Commissioner

ATTEST:

Donna Zimmerman

Donna Zimmerman,
County Clerk



APPROVED AS TO FORM:

Carey Hipp

Carey Hipp,
County Counselor