

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

September 4, 2018

The Board of Barton County Commissioners convened this 4th day of September 2018, at the Barton County Courthouse.

Members present:

Homer Kruckenberg, Commissioner, 2nd District
Don Davis, Commissioner, 3rd District
Alicia Straub, Commissioner, 4th District
Jennifer Schartz, Commissioner, 5th District, Chairman
Donna Zimmerman, County Clerk
Phil Hathcock, County Administrator
Carey Hipp, County Counselor

Members absent:

Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)

I. OPENING BUSINESS:

Commissioner Schartz called the meeting to order at 9:00 A.M.

Commissioner Kruckenberg moved to approve the agenda.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

Commissioner Straub moved to approve the minutes of the August 27th Regular Meeting.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of August 20, 2018 and ending September 4, 2018.

Commissioner Davis moved to approve the appropriations for the period of August 20, 2018, to September 4, 2018 and authorize the Chair to sign on behalf of the Commission.
Commissioner Straub seconded the motion.
All voted aye. Motion passed.

III. OLD BUSINESS:

There was no old business.

IV. NEW BUSINESS:

A. JUVENILE SERVICES: Electric Door Locks and Access Controlling Software:

-The Juvenile Services Department has two doors that currently employ mechanical keypad door locks. For security reasons, it is routinely necessary to change the codes, which is very costly. The Information Technology Department researched alternatives and proposes replacing the mechanical keypad locks with electronic door locks which can be remotely programmed and controlled.

Marissa Woodmansee, Juvenile Services Director, said it is costly to reprogram the current locks when there is staff turnover or from human error when clients accidentally see the code. Woodmansee said this plan is fiscally responsible and cards can be deactivated immediately for terminated employees.

Hathcock, County Administrator, said Dereck in the IT Department worked very hard on this project and explained, since it is a computer based system, it would be housed at the courthouse. Hathcock said

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

there would also be an opportunity to add locks in the courthouse, which is why the County General fund is paying half.

Dereck Hollingshead, IT Department, said each staff member will be given a plastic key card that they will use to gain access. The computer will be based at the courthouse with IT overseeing the system. They can add and remove staff as needed. Hollingshead said the system allows for better security and there are more capabilities in the event of the need for a lock down or other issues. IT can provide more access beyond the two doors at JIAS.

Commissioner Straub moved to purchase the Salto Door Controller Package as bid by Nex-Tech. That total cost of the package is \$5,004.56, to be paid from the Juvenile Services fund. The expenditures will be paid as follows:

General Fund, IT Department, Maintenance of Machinery and Equipment Line, 001-24-5460 – \$1,123.97 then from the JIA Fund, Maintenance of Machinery and Equipment Line, 100-72-5460 – \$970.15 then from the JISP Fund, Maintenance of Machinery and Equipment Line, 105-76-5460 – \$970.15 and then from the Case Management Fund, Maintenance of Machinery and Equipment Line, 120-82-5460 – \$970.15 and from the IIP Fund, Maintenance of Machinery and Equipment Line, 128-87-5460 – \$970.14. Commissioner Davis seconded the motion. All voted aye. Motion passed.

B. FIRE DISTRICT NO. 2: Appointment of a Board of Trustees Member:

-In May 2018, the Commission adopted a Resolution creating Fire District No. 2. Per the Resolution, a Board of Trustees provides oversight for this Fire District. The Board of Trustees shall consist of not more than one (1) appointed person from each participating township and not more than one (1) from each participating city. The one remaining position, representing Union Township, expires December 31, 2020. Brian Bitter has applied.

Phil Hathcock, County Administrator, said this appointment would fill the board.

The following have been appointed to the Board of Trustees:

APPOINTMENT	REQUIREMENT	DATE	TERM DATE
Sarah Younger	Albion Township	5/14/2018	12/31/2019
Michael McCurry	Eureka Township	5/14/2018	12/31/2019
Richard Lacey	North Homestead Township	5/14/2018	12/31/2020
Brandon Yeakley	South Homestead Township	5/14/2018	12/31/2020
	Union Township		
Shannon Donovan	City of Hoisington	5/14/2018	12/31/2019
Curtis Peterson	City of Olmitz	5/14/2018	12/31/2019
Jackie DeBusk	City of Susank	5/14/2018	12/31/2020

Commissioner Davis moved to appoint Brian Bitter to represent Union Township on the Board of Trustees for Fire District No. 2, County of Barton, Kansas. Said appointee shall serve a term ending December 31, 2020. The position is uncompensated.

Commissioner Straub seconded the motion. All voted aye. Motion passed.

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main - Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk - Five Dollars (\$5.00).

C. COUNTY SERVICES: Informational Update:

-Mr. Hathcock will provide the informational report of work completed during the last period. The report, which will be made available to the media, will serve as a public reminder of the services provided by the County on a regular basis.

Information Only. No Action Required.

D. EXECUTIVE SESSION: Attorney-Client Privilege:

-The Commission will enter into Executive Session. The Commission may invite such parties as needed into said Session. It is anticipated that Phil Hathcock, County Administrator; Donna Zimmerman, County Clerk / Assistant County Administrator; and Carey Hipp, County Counselor, will be invited into said Session. The Commission meeting will resume in ten minutes.

At 9:15 A.M., Commissioner Straub moved that the Commission go into Executive Session for a period of (10) ten minutes, so resuming at 9:25. The subject to be discussed will be consultation with the County Counselor on matters protected by attorney / client privilege. The reason this needs to be discussed in Executive Session is to provide the attorney / client privilege and the County's position on the matter on which legal services advice is being sought. Phil Hathcock, County Administrator, and Donna Zimmerman, County Clerk/Assistant County Administrator, are to be included in this said meeting. The Open Meeting will resume at 9:25 in this room.

Hathcock asked that Carey Hipp be included. Commissioner Straub agreed.

Commissioner Davis seconded the motion.
Coted aye. Motion passed.

At 9:25 A.M., Commissioner Straub moved to re-enter into regular session.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

F. ACTION FROM EXECUTIVE SESSION: Attorney-Client Privilege:

-The Commission will make any necessary announcements as a result of the Executive Session. If necessary, further discussion or a decision may be made at this time.

Commissioner Straub announced no action was taken.

V. ENDING BUSINESS:

1. Announcements
2. Appointments

VI. OTHER BUSINESS:

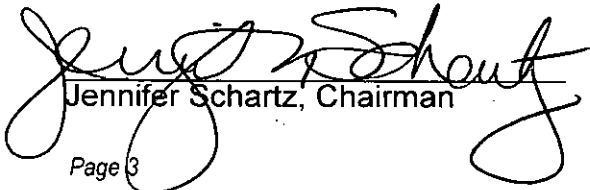
There was no other business.

VII. ADJOURN:

Commissioner Kruckenberg made a motion to adjourn at 9:28 A.M.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

TEST:


Donna Zimmerman
Barton County Clerk


Jennifer Schartz, Chairman