

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Meetings Live Streamed through **Microsoft Teams**® at the following link: <https://bit.ly/3pTWEkp>.

November 2, 2022

The Board of Barton County Commissioners convened this 2nd day of November 2022, at the Barton County Courthouse.

## *Members present:*

Kirby Krier, Commissioner, 1st District  
Barb Esfeld, Commissioner, 2nd District, *(Chairman Pro-Tem)*  
Shawn Hutchinson, Commissioner, 3<sup>rd</sup> District, Chairman  
Jon Prescott, Commissioner, 4th District  
Jennifer Schartz, Commissioner, 5th District  
Bev Schmeidler, County Clerk  
Matt Patzner, Director of Operations  
Patrick Hoffman, County Counselor

## **I. OPENING BUSINESS:**

Commissioner Hutchinson called the meeting to order at 9:00 A.M.

Commissioner Prescott moved to approve the agenda.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

Minutes of the October 26, 2022, Regular Meeting were not available.

## **II. OLD BUSINESS:**

There was no old business.

## **III. NEW BUSINESS:**

### **A. SUNFLOWER DIVERSIFIED SERVICES: Letter of Support:**

-Christina Jimenez, Transportation Coordinator, Sunflower Diversified Services, will provide details. Sunflower Diversified Services has requested a Letter of Support for a Kansas Department of Transportation (KDOT) grant application. Monies provided by KDOT would be used to continue the operation of their public transportation system.

Christina Jimenez, Transportation Coordinator, Sunflower Diversified Services, said they provided 46,515 rides last year and 44,000 the previous year. \$134,000 was put back into the community for fuel purchases and over \$26,000 for repairs to their vehicles. Fleet 5310 was for medical purposes, and they gave 873 rides to treatments.

Commissioner Prescott said the service was available to the general public and asked Jimenez about taking patients for treatments. Jimenez said they transport 43 patients daily every Monday, Wednesday and Friday for cancer and dialysis treatment.

Commissioner Schartz said it was an important service for the community.

Commissioner Schartz moved to approve a Letter of Support for the Sunflower Diversified Services Grant Application for Kansas Department of Transportation Funds.

Commissioner Prescott seconded the motion.

All voted aye. Motion passed.

### **PROCLAMATION 2022-17: Operation Green Light for Veterans:**

Matt Patzner, Director of Operations will provide details. The National Association of Counties (NACo) and the National Association of County Veteran Service Officers (NACVSO) invited county leaders to join

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Operation Green Light for Veterans by lighting county buildings green from November 7 to November 13. The initiative shines a light on the issues veterans face and the resources available at the county, state and federal levels. It is anticipated that the County will light the Golden Belt Veterans Memorial.

Matt Patzner, Director of Operations, said lighting the courthouse was problematic so it had been suggested to light the Golden Belt Veteran's Memorial.

Commissioner Schartz asked if the lights would be permanent and changed to white lights later. Patzner said they would look into it.

Commissioner Esfeld moved to adopt Proclamation 2022-17, Operation Green Light for Veterans. Commissioner Schartz seconded the motion. All voted aye. Motion passed.

## **C. GOLDEN BELT VETERANS MEMORIAL: Dedication of Commemorative Stone IV:**

-Darren Williams, County Works Director, and Mick Lang, Memorial Parks Advisory Committee Member, will present details. The Memorial Parks Advisory Committee has scheduled the dedication of the Fourth Stone at the Veterans Memorial for 1:30 p.m., Friday, November 11, 2022, Veterans Day. The Ceremony will include musical selections and the Dedication.

Mick Lang, Memorial Parks Advisory Committee Member, said the stone should be set prior to the dedication.

Darren Williams, County Works Director, said there were 332 names on the 4<sup>th</sup> stone with veterans from the Civil War, Spanish War and up to present time.

Commissioner Hutchinson asked if the 4<sup>th</sup> stone was already full. Williams said yes, it was full. Commissioner Hutchinson asked if there would be a 5<sup>th</sup> stone. Williams and Lang said that was yet to be determined. Diana Watson said Stone IV had fewer names because Hoisington purchased one side and some people have two lines each.

Commissioner Krier said Watson was a huge part of the memorial. Commissioner Krier wanted to recognize Former Commissioner Kenny Schremmer for his part.

## **D. CORRECTION: Road and Bridge – Purchase of one (1) mowing tractor:**

-Mr. Patzner will present details. On November 30, 2021, the Commission authorized the purchase of a John Deere 6155M mowing tractor for a bid price of \$139,386.40. The correct vendor has now been identified as Deere & Company. The Commission will be asked to take corrective action.

Matt Patzner, Director of Operations, said the motion just needed to be corrected to clarify the vendor.

Commissioner Krier moved to rescind the November 30, 2021, motion in favor of the following corrective action – Move to accept the bid from Deere and Company, 2000 John Deere Run, Cary, NC 27512, for one John Deere 6155M mowing tractor. Bid price of \$139,386.40 to be paid from the Equipment Replacement Fund, Equipment Replacement – Road and Bridge, 072-00-6485. Commissioner Prescott seconded the motion. All voted aye. Motion passed.

## **E. FAÇADE IMPROVEMENT PROJECT: Grant Deadline Extension:**

-Mr. Patzner will provide details. During the November 2, 2021, Commission Meeting, McCord Property Management was allocated \$19,594.00 for façade improvements for the Historic Wolf Hotel, located at 1 Main, Ellinwood, Kansas. Given the historic nature of the hotel, sourcing materials for the project has proven problematic. The Commission will be asked to extend the grant period to June 30, 2023.

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Matt Patzner, Director of Operations, presented details.

Commissioner Prescott moved to extend the contract period for McCord Property Management for the FIG project at the Historic Wolf Hotel, 1 N Main, Ellinwood, Kansas, to June 30, 2023.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

## **F. EMPLOYEE BENEFIT BROKERAGE: Request for Qualifications:**

-Mr. Patzner will provide details. Barton County received final renewal numbers from Blue Cross Blue Shield of Kansas and Freedom Claims Management Inc. for employee health coverage for the 2023 year. Note that coverage includes health, dental, prescription, and free telehealth access for employees through Teladoc. The Commission will be asked to consider renewal of employee health insurance with Blue Cross Blue Shield of Kansas and Freedom Claims Management Inc.

Matt Patzner, Director of Operations, said Blue Cross Blue Shield renewal included a 6.6% increase in premium based off the current year usage. Freedom Claims Management remained the same.

Commissioner Hutchinson said it was a big win to have only a 6.6% increase.

Commissioner Schartz said this would move the county more towards self-funding.

Patzner said being a partially self-funded plan versus the state plan previously on, approximately \$300,000.00 had been saved.

Commissioner Krier moved to renew employee health coverage with Blue Cross Blue Shield of Kansas and Freedom Claims Management Inc. for the 2023 budget year.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

## **G. RESOLUTION: A Resolution Concerning the Commission and Familiar Conflict of Interest:**

-Commissioner Kirby Krier will provide details. Under the proposed Resolution, a Familiar Conflict of Interest Policy is detailed. Included therein is the definition of familiar relationships and guidelines for operations.

Commissioner Kirby Krier said there could be instances of conflict where a sitting commissioner may make decisions concerning relatives. The resolution would prohibit a commissioner from making motions or voting on agenda items that would directly affect familiar relationships. It would allow the commissioner to participate in discussions and vote on the overall budget.

Commissioner Schartz asked if she understood that they could not vote on a raise or salary for the related individual but could on something for the department. Commissioner Krier said that was correct.

Patrick Hoffman, County Counselor, said the current system was that all commissioners should recuse themselves if there was perception of a conflict. He was not sure that this commission could bind future commissioners from voting on things because of a policy.

Commissioner Prescott asked Hoffman if he was saying that future commissioners would not have to abide by the resolutions. Hoffman said commissioners were elected by the public and as elected officials have certain powers inherently.

Commissioner Krier said they had the right to do this as well as the right to rescind it.

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Commissioner Schartz said she trusts those incoming to do the right thing and recuse themselves when necessary.

Commissioner Krier moved to approve Resolution 2022-25, A Resolution Concerning the Commission and Familiar Conflict of Interest.

Commissioner Prescott seconded the motion.

Motion failed 2-3. Commissioners Krier and Prescott voted aye. Commissioners Hutchinson, Schartz and Esfeld voted nay.

## **H. JUVENILE SERVICES: Out of State Travel – CADCA's National Leadership Forum:**

-Marissa Woodmansee, Juvenile Services Director, will provide details. In 2021, Juvenile Services received a Centers for Disease Control and Prevention Drug-Free Communities Support program grant. A component of this grant includes training with the National Coalition Academy (NCA), working in partnership with the Community Anti-Drug Coalitions of America (CADCA). The Commission will be asked to allow Tyler Morton, Juvenile Services, and Katelyn Sigler, Health Department, to attend the National Leadership Forum in National Harbor, Maryland, in early 2023.

Marissa Woodmansee, Juvenile Services Director, said they just started year 2 of potentially 10-year grant. Woodmansee, Morton and Sigler had attended three weeklong Zoom classes going through the documents and putting in a lot of work. The travel was allocated for in the budget by the CDC.

Commissioner Schartz said this would be beneficial to Juvenile Services as well as building leaders in our communities.

Woodmansee said this was a great collaboration with the Barton County Health Department and she had an Winkelman's approval for her employee to attend.

Commissioner Esfeld moved to approve out of state travel for Tyler Morton, Juvenile Services, and Katelyn Sigler, Health Department, to attend the National Leadership Forum in National Harbor, Maryland, on January 29 through February 1, 2023. Associated costs to be paid through the Drug Free Communities Grant Fund, Travel Line, 908-72-5490. Direct the Commission Chair to sign said Travel Request.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

## **I. INFORMATION TECHNOLOGY: Replacement of Certain Computers:**

-Dereck Hollingshead, Information Technology Director, will provide details. The County has developed a plan for the annual replacement of a certain number of computers. This practice improves the County's technological capabilities and allows for more consistent budgeting. Funding sources include the Clerk's Tech Fund, Equipment Replacement, the General Fund, the Register of Deeds Tech Fund, the Inmate Fund, Law Enforcement Trust, Road and Bridge, Health and Corrections. The Information Technology Department accepted bids through Vendor Registry for the needed equipment.

Dereck Hollingshead, Information Technology Director, said the IT Department accepted bids through Vendor Registry for up to 44 computers. Asking approval of the bid from TechFocus for \$41,820.62.

Commissioner Schartz said it was good to have a central location for bids and appreciated Hollingshead. Hollingshead said approximately 20-30% of the computers are turned over each year, works efficiently.

Commissioner Prescott moved to purchase certain computers from TechFocus for a total of \$41,820.62. Payment to be made as indicated in the included chart:

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Department	FUND	LINE NAME	LINE NUMBER	TOTAL
Clerk's Office	Clerk's Tech Fund	Office Furniture & Equipment over \$50	046-04-6175-15	\$ 2,411.77
Treasurer	Equipment Replacement, General	General	072-00-6380	\$ 3,103.56
County Attorney	General Fund, Attorney's Account - Diversion	Office Furniture & Equipment over \$50	001-08-6175-06	\$ 6,565.18
Register of Deeds	Register of Deed's Tech Fund	Other Contractual Services	045-10-5465-14	\$ 7,241.64
Sheriff's Office	General Fund, Sheriff's Office	Printing & Office Supplies	001-12-5170	\$ 2,031.62
	General Fund, Sheriff's Office	Office Furniture & Equipment over \$50	001-12-6175	\$ 1,015.81
Appraiser's Office	Inmate Fund	Materials and Supplies	205-00-5420	\$ 3,178.40
	Law Enforcement Trust	General Operating Supplies	206-00-5265	\$ 2,787.98
	General Fund, Appraiser's Account	Operating Supplies Line - Machinery & Equipment	001-14-5205	\$ 3,815.91
Operations	General Fund, Operations Account	Office Furniture & Equipment over \$50	001-22-6175	\$ 1,034.53
Engineering	General Fund, Engineer's Account	Office Furniture & Equipment over \$50	001-32-6175	\$ 1,730.81
Communications	General Fund, Communications Account	Office Furniture & Equipment over \$50	001-36-6175	\$ 2,069.04
Road and Bridge	Road and Bridge Fund	Operating Supplies Line - Machinery & Equipment	002-92-5205	\$ 2,069.04
Health Department	Health	Equipment	006-62-6165-55	\$ 1,730.81
Corrections	Corrections	Computer Equipment / Software	095-70-6180	\$ 1,034.52
<b>Total</b>				<b>\$ 41,820.62</b>

Commissioner Schartz seconded the motion.  
All voted aye. Motion passed.

## J. SOLID WASTE: Certified Rebuild of 826G Caterpillar Compactor:

-Jennifer Hamby, Solid Waste Director, will present details. The Landfill operates a Caterpillar 826G Compactor at its Municipal Solid Waste Landfill. This 1998 model compactor has approximately 6,000 hours. In addition to other repairs, the turbo has failed, and the cooling system is leaking, rendering the machine inoperable. Foley Equipment offers a certified rebuild program with a 3-year, 5,000-hour warranty on the power train and hydraulic system. The quote for the rebuild is \$502,907.16.

Jennifer Hamby, Solid Waste Director, said they had spent around \$30,000.00 this year on the 1998 compactor. A new machine to replace this one would be approximately \$850,000.00. Asked for approval of the rebuild.

Commissioner Hutchinson asked Commissioner Krier to explain why the rebuild would be more advantageous than purchasing a new unit.

Commissioner Krier said the new models with the environmental things built in are more problematic.

Commissioner Hutchinson noted that the older model would handle larger debris.

Hamby said that the old one can handle telephone poles, railroad ties and other debris.

Commissioner Schartz said for our needs, a rebuild would be better than a newer model.

Hamby said when they do the rebuild, they take the machine completely apart, every nut and bolt, clean it and refurbish. The hood will have to be replaced and they had already found a replacement. Hamby said they did budget \$600,000.000 for the rebuild.

Commissioner Krier moved to approve the certified rebuild of the 826G Caterpillar Compactor at a cost of \$502,907.16. Cost to be paid from the Solid Waste Fund, 140-68-5460 Maintenance of Machinery & Equipment.

Commissioner Esfeld seconded the motion.

All voted aye. Motion passed.

## COUNTY COUNSELOR: Knop Sand – Trade of Water Rights for Certain Property:

Patrick Hoffman, County Counselor, and Barry McManaman, County Engineer, will provide details. On May 4, 2022, the Commission authorized the sale of the northwest 20 acres of the sandpit area, located

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Line W/2, Sec. 5, T20S, R11W. As a part of that proposed transaction, Barton County noted a strong preference to exchange the real estate for transferable water rights. At this time, the Commission will consider the exchange of the northwest 20 acres of the sandpit for water rights as currently held by Knop Sand Company, Inc. Should the exchange be approved, in addition to approval of the deed, it is suggested that the Commission authorize Mr. McManaman to submit an Application for Permit to Appropriate Water for Beneficial Use and other related documents to the Kansas Department of Agriculture, Division of Water Resources.

Patrick Hoffman, County Counselor, presented details and noted that both sides would benefit from this transaction.

Barry McManaman, County engineer, said right now we probably only have 3-4 more acres for the existing sand pit and existing water rights were about 11.5 acres. By going through with this trade, it would increase it to 54 acres of water rights and many more years of operation.

Hoffman said the agreement with Knop Sand needed to be approved today, authorize the County Engineer to submit paperwork to the Water Rights Office and sign the deed.

Commissioner Krier moved to approve the Agreement for Purchase or Sale of Real Estate between the Board of County Commissioners of Barton County, Kansas, and Knop Sand Company, Inc. Approve the signature of the deed transferring the agreed to 20 acres as identified in the Agreement. Direct the County Engineer to complete and remit the Application for Permit to Appropriate Water for Beneficial Use and other related documents as required by the Kansas Department of Agriculture, Division of Water Resources.

Commissioner Prescott seconded the motion.

All voted aye. Motion passed.

## IV. ENDING BUSINESS:

1. Announcements
2. Appointments

## V. OTHER BUSINESS:

There was no other business.

## VI. ADJOURN.

Commissioner Krier moved to adjourn at 9:45 A.M.

Commissioner Esfeld seconded the motion.

All voted aye. Motion passed.

ATTEST:

  
Bev Schmeidler  
Barton County Clerk

  
Shawn Hutchinson, Chairman