

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

December 22, 2008

The Board of Barton County Commissioners convened this 22nd day of December 2008, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District, Chairman

Joe Wilson, Commissioner, 3rd District

Kirby Krier, Commissioner, 4th District

Jennifer Schartz, Commissioner, 5th District (Chairman Pro-Tem)

Donna Zimmerman, County Clerk

Richard Boeckman, County Counselor/Administrator

Member absent:

Betty Chlumsky, Commissioner, 2nd District

Budget Amendment Hearing

This Budget Hearing has been scheduled for the purpose of amending the 2008 Operating Budget for Barton County. Despite the efforts of elected officials and department heads, budget estimates must be adjusted so that funds fall within budgetary laws.

Generally, the Road and Bridge and the Noxious Weed Fund amendments are due to additional revenue received during 2008. The Community Corrections and the Special Bridge Fund amendments are due to additional cash carryover at the beginning of 2008. In each case, there is additional budget authority for expenditures.

The Budget Amendments as stated will now be presented to the Barton County Commission to receive public comment.

Janet Crane, Financial Officer, presented details.

The summary of amendments, as published:

Summary of Amendments

Fund	2008 Adopted Budget			2008 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax to be Levied	Expenditures	
Road & Bridge	10.036	2,140,672	3,350,975	3,580,975
Noxious Weed	1.453	309,952	789,470	834,470
Special Bridge	1.286	274,266	320,000	430,000
Community Corrections			449,683	519,683
Totals	12.775	2,724,890	4,910,128	5,365,128

Commissioner Krier moved to close the Budget Hearing.

Commissioner Wilson seconded the motion.

All voted aye. Motion passed.

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I. OPENING BUSINESS:

Commissioner Schremmer called the meeting to order at 9:05 a.m. and asked for approval of the agenda.

Commissioner Schartz moved to table Item E, Employee Handbook and Administration Manual Policy Updates, for further study.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

Commissioner Schartz moved to approve the minutes of the December 8, 2008 regular meeting.

Commissioner Wilson seconded the motion.

All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of December 8, 2008 through December 22, 2008.

Commissioner Wilson moved to approve appropriations for the period of December 8, 2008 through December 22, 2008.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

III. OLD BUSINESS:

There was no old business.

IV. NEW BUSINESS:

A. AMENDMENT OF THE 2008 BARTON COUNTY OPERATING BUDGET:

-The Budget Amendment Hearing for the 2008 Operating Budget for Barton County was conducted prior to this Regular Agenda Meeting. Mr. Boeckman and Ms. Crane presented the proposed budget amendments during the Hearing. The Commission is now asked to consider an amendment that will allow for the current budget to cover the operating expenses of the affected funds.

Janet Crane, Financial Officer, presented details.

Commissioner Krier moved to approve the Budget Amendment to the 2008 Barton County Operating Budget.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

B. RESOLUTION 2008-17: Supporting the Development of the National Bio- and Agro- Defense Facility in Kansas:

-The Department of Homeland Security is seeking a location to build a \$451 billion National Bio- and Agro- Defense Facility (NBAF). The State of Kansas has pledged its support for two sites – one in Manhattan and one in Leavenworth. Barton County, through the adoption of this proposed Resolution, would join in the support effort. In addition to the national benefits, a local benefit in the Manhattan site is that Barton Community College, has a direct tie to Kansas State University through off-campus programs.

Richard Boeckman, County Counselor/Administrator, provided details.

Commissioner Schartz moved to adopt Resolution 2008-17, Supporting the Development of the National Bio- and Agro- Defense Facility in Kansas.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

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C. WETLANDS AND WILDLIFE NATIONAL SCENIC BYWAY: Request for Proposal – Corridor Management Plan, Strategic Planning:

-As part of the Wetlands and Wildlife National Scenic Byway operations, there is a corridor management plan that represents a broad-based, community-driven consensus preparing for the future management. The strategic plan developed with this grant will guide how existing development might be enhanced and new development accommodated while still preserving the unique qualities of the corridor. To that end, a request for proposal was advertised and directed to firms specializing in strategic planning and ecotourism.

Janet Crane, Financial Officer, detailed the proposal.

Commissioner Wilson moved to accept the proposal and enter into a Contract for Services with the Walden Mills Group in the amount of \$16,750.00 for Strategic Planning. Service cost to be reimbursed to Barton County through the Kansas Department of Transportation.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

D. RESOLUTION 2008-18: Resolution Transferring Funds Prior to End of Year – 2008 Grant Match for the National Scenic Byway Marketing Grant:

-The Commission has a duty to maintain County accounts in a manner that is not only lawful, but is also reflective of current operations. As such, from time to time, it is prudent to transfer funds in order to maintain accounts. Under proposed Resolution 2008-18, a total of \$30,000.00 will be transferred from the General Fund to The Wetlands and Wildlife Scenic Byway Grant Fund for an approved match for grant funding.

Janet Crane, Financial Officer, presented details.

Commissioner Wilson moved to adopt Resolution 2008-18, Resolution Transferring Funds Prior to End of Year – 2008 Grant Match for the National Scenic Byway Marketing Grant.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

E. EMPLOYEE HANDBOOK AND ADMINISTRATION MANUAL: Policy Updates:

-The County Administrator's Office reviews the Employee Handbook on a regular basis to ensure that all policies are current with court rulings and other employment trends. At this time, certain updates will be recommended to include: **(ITEM TABLED)**

F. COUNTY CLERK'S OFFICE: Cereal Malt Beverage License Renewals:

-Per K.S.A. 41-2702, no retailer shall sell any cereal malt beverage without having secured a license for that business. When a business is located in the unincorporated portion of the County, that application shall be made to the Board of County Commissioners.

Donna Zimmerman, County Clerk, presented the following applications for 2009.

- 156 Lounge
- Easy Street Restaurant LLC
- Kaisers Shamrock
- Lake Barton Golf Club
- Mo's Place
- Odin Community Club
- Odin Store

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- Pizza Hut of Hoisington – *LICENSE ON HOLD UNTIL DECEMBER 29, 2008*
- Shaneys

Zimmerman asked the Commission to post-pone the license for Pizza Hut of Hoisington as there was a problem with their application. She asked it to be placed on next week's agenda. The Clerk's Office received the application of The Rack Billiard Café too late for processing and also asked that it be placed on next week's agenda.

Commissioner Schartz moved to approve the 2009 Cereal Malt Beverage License for the listed businesses. She amended her motion to include all those businesses listed except Pizza Hut of Hoisington.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

G. COUNTY SERVICES: Informational Update:

-Mr. Boeckman will provide the informational report of work completed during the last period. The report, which will be made available to the media, will serve as a public reminder of the services provided by the County on a regular basis.

Information Only. No Action Required.

V. ENDING BUSINESS:

1. Announcements
2. Appointments

VI. OTHER BUSINESS:

- Richard Boeckman: Announced Daniel Nobles observed his 61st wedding anniversary last Friday.

VII. ADJOURN:

Commissioner Wilson made a motion to adjourn at 9:34 A.M.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

ATTEST:

Donna Zimmerman
Barton County Clerk

Kenny Schremmer, Chairman