

**BOARD OF BARTON COUNTY COMMISSIONERS AGENDA MEETINGS**

Barton County Courthouse – 1400 Main, Room 106 – First Floor  
Mondays, unless otherwise announced, in Regular Meeting – 8:00 a.m. – 5:00 p.m.  
Agenda Meeting – 9:00 a.m. Until Close

**BOARD OF BARTON COUNTY COMMISSIONERS**

Agenda Meeting  
Monday, December 29, 2014 – 9:00 a.m. until Close

**I. OPENING BUSINESS:**

- A. Call Meeting to Order.
- B. Recitation of the Pledge of Allegiance.
- C. Consider Approval of the Agenda.
- D. Consider Minutes of the December 22, 2014, Regular Meeting.
- E. Any citizen wishing to make statements during the discussion of any item must first be recognized by the Commission Chair. After being recognized, that person should state their name and the name of any organization represented. Statements should be limited to five minutes.
- F. Cell phones and other electronic devices, other than those used by the media, should be shut off.

**II. APPROVAL OF APPROPRIATIONS:**

-An Accounts Payable Register will be submitted to the Commission for the period of December 15, 2014, and ending December 29, 2014.

**III. OLD BUSINESS - Items tabled, or scheduled, from previous Commission Meetings, will be heard at this time.**

-There is no Old Business at this time.

**IV. NEW BUSINESS - All new business to be considered by the Commission will be heard at this time.**

**A. COUNTY ENGINEER: Lighting at the Ellinwood "Y":**

-At a Kansas Department of Transportation (KDOT) Community Meeting in Ellinwood, it was suggested that the lighting at the intersection of US Highway 56 and East Barton County Road be improved. Clark Rusco, County Engineer, discussed the improvement with local KDOT officials and Midwest Energy. Midwest Energy, Inc. recommended a taller pole, to be placed on utility right-of-way, with a 400 watt metal halide light. The monthly cost, at no more than \$30.00 per month, could be paid from the Road and Bridge fund. Richard Boeckman, County Counselor / Administrator, will provide details.

**B. COUNTY ADMINISTRATOR: Bridge Repair – Bridge 234, South of Cheyenne Bottoms – Recoup of Repair Costs:**

-County Bridge 234, located south of Cheyenne Bottoms, was damaged as a result of a vehicle accident in 2012. Amy Miller, Emergency Risk Manager, made a claim against the vehicle's driver to recoup the cost of repair. As efforts were not successful, the Commission hired Allen Glendenning, Watkins Calcara, to bring suit against the driver. Mr. Boeckman will provide details on the successful outcome.

**C. COUNTY ENGINEER: KDOT Agreement for Project No. 5C-4716-01:**

-The County Engineer's Office is in receipt of the Kansas Local Bridge Improvement Program Kansas Department of Transportation (KDOT) Agreement 555-15 for Project No. 5C-4716-01. The project is described as the replacement of the steel girders and deck for Bridge #300 located on the north section line of Section 2, Township 16 South, Range 11 West. Under the Agreement, the County is responsible for ten percent of the actual cost of Preliminary Engineering, Construction and Construction Contingency Items, Construction Engineering, Right of Way and Utility adjustments up to \$133,333.33. Should the Construction and Construction Contingency and the Construction Engineering exceed \$133,333.33, the County would be responsible for 100% of the overage. As this is a reimbursing grant, it is suggested that Barton County encumber the estimated project cost. It is suggested the Special Bridge Fund be used for initial payment. Mr. Rusco will provide details.

**D. SOLID WASTE: Revised Household Hazardous Waste Operations Plan:**

-The Landfill currently operates its Household Hazardous Waste Program under a Kansas Department of Health and Environment (KDHE) permit. Under the permit, Barton County is required to have an operations plan that describes the manner in which the Kansas statutes that apply to the Household Hazardous Waste Program are followed. This operations plan was recently updated. It is requested that the updated plan, which has been approved by KDHE, be adopted by the Commission. Phil Hathcock, Solid Waste Manager, will provide details.

**E. JANITORIAL SERVICES PROPOSAL: Barton County Office Building:**

-The County accepted bids for cleaning at the Barton County Office Building, 1408 Kansas, until December 3, 2014. Under the proposal, the successful bidder generally cleans the building after 5:00 p.m. each work day. Only one bid was received. It is suggested that the \$1,000.00 bid, as provided by Starbrite Cleaning, be approved and a contractual agreement for services be offered. Starbrite has the current cleaning agreement at that same price. Mr. Boeckman will provide details.

**F. PEST CONTROL PROPOSAL: Barton County Buildings:**

-The County accepted bids from qualified vendors to provide monthly pest control and extermination services for Barton County owned buildings, excluding the Sheriff's Office and Detention Center. Champion Service LLC submitted the only bid at \$3,978.60, provided that the service is paid for annually. Mr. Boeckman will provide details.

**G. REQUEST FOR PROPOSAL: Trash Hauling Service:**

-The County Administrator's Office requested proposals for trash hauling services for six County office buildings to include the Courthouse, Sheriff's Office and Detention Facility, Health Department, Barton County Office Building, Road and Bridge and Noxious Weed. There are generally three pick up dates per week for service year 2015. It is noted that the Sheriff's Office has service Monday – Saturday. Mr. Boeckman will discuss returned bids.

**H. DISTRICT CORONER: Appointment of Deputy Coroners:**

-Under the procedures outlined by Kansas Statutes and by Resolution 2006-11, A Resolution Establishing District Coroner Procedures, as adopted May 22, 2006, Dr. Edward Jones, District Coroner, has requested that certain persons be appointed as Deputy Coroners. Deputies are appointed to terms running concurrent with the District Coroner, January 2015 – December 2018. Mr. Boeckman will present details.

**I. DISTRICT CORONER: Appointment of Special Deputy Coroners:**

-Under the procedures outlined by Kansas Statutes and by Resolution 2006-11, A Resolution Establishing District Coroner Procedures, Dr. Jones requests the appointment of Special Deputy Coroners. Special Deputies, appointed for one-year calendar terms, do not have the necessary credentials to be a deputy coroner, but generally have a medical background. The term being considered is calendar year 2015. Mr. Boeckman will present details.

**J. RESOLUTION 2014-19: 2015 OPERATING BUDGET SALARY INCREASES:**

-Each year, the County Commission establishes an annual operating budget, which ties to the County's mill levy, and provides funding for the essential services. One component of the annual operating budget is salaries. The Commission will be asked to adopt a Resolution setting the salary and wage schedule for the 2015 Operating Year. Generally, hourly employees will receive a .75 cent per hour increase and salaried personnel and elected officials, with the exception of the Treasurer, will receive a \$1,560 annual increase. To establish a more competitive salary block, the Road and Bridge / Noxious Weed / Memorial Parks Director, the Sheriff, patrol deputies and detention officers are suggested for additional increases.

**V. ENDING BUSINESS – After new items are heard by the Commission, the following items, including announcements, will be heard.**

**A. ANNOUNCEMENTS:**

-Following the close of the Agenda Meeting, the Commission will consider the authorization of personnel changes for classified positions, sign any documentation approved during the agenda meeting or sign any other documentation required for regular County business. Similar action may take place throughout the day.

-Barton County Office Buildings will be closed Thursday, January 1, 2015, in observance of the New Year's holiday. The Records Division of the Sheriff's Office, the Health Department and the Landfill will be closed at this same time. Emergency services will be in normal operation.

**B. APPOINTMENTS:**

-Although subject to change, the following appointments have been scheduled:

December 29, 2014

10:00 a.m. or following the close of the Agenda Meeting – Richard Boeckman, County Counselor / Administrator, will discuss regular business.

10:15 a.m. – Authorized Positions – Amy Boxberger, CKCC Director

THE COUNTY EDITION, KVGB-AM – Thursdays at 11:05 a.m. Nothing scheduled as January 1, 2015, is New Year's Day.

**VI. OTHER BUSINESS:**

- A. Discussion Items.
- B. Citizens or organizations may present requests or proposals for initial consideration.
- C. Announce the Commissioners are available to the Public on Mondays during regular business hours.
- D. Announce that the Commissioners may, individually, schedule personal appointments related to County business at their discretion.
- E. Announce next Regular Meeting will be Monday, January 5, 2015, at 9:00 a.m.

**VII. ADJOURN.**